

Application for Medical Outreach Volunteer position: *Leave for Change*



1. Eligibility

Applicants must meet the following eligibility requirements before they will be considered for a volunteer position:

- Full and current registration/licence with relevant professional body
- Minimum 1–2 years' post-registration experience
- Demonstrated experience in supervising and training others
- Ability to work as part of a multicultural team
- Hold Canadian citizenship or permanent residency
- Have no criminal record
- Be in good health
- Hold a valid passport
- Be available to leave for a three- to four-week period between September and December 2010.

2. Complete the application form

Please type or print clearly.

3. Provide necessary documentation

- Up-to-date résumé
- Letter of good standing from relevant licensing body
- Letter of good health from your family physician

4. Deadline for application

Applications and supporting documentation must be received by June 29, 2010. This deadline is fixed—late or incomplete applications and documentation will not be accepted.

5. Send application and supporting documentation to:

Kristin Smith

Director of Communications and Programs

Canadian Medical Foundation

1870 Alta Vista Drive Ottawa, ON K1G 6R7

Ph: 613 520.7681 or 1 866 530.4979

Fax: 613 520.7692

Email: kristin.smith@cmf.ca

6. Selection Committee

The Selection Committee comprises: representatives from World University Service Canada (WUSC), the Centre for International Studies and Cooperation (CECI) and the Canadian Medical Foundation. Final decisions will be made at the discretion of WUSC and CECI.

7. Assessment criteria

Applications from all eligible applicants will be assessed and prioritized on the basis of experience and fit with program.

8. Notification

All applicants will receive notice as soon as possible after volunteers have been selected.

9. Appeals

All decisions made by the Selection Committee are final and irrevocable; appeals will not be considered.

10. Confidentiality

The WUSC, CECI and the CMF will hold in the strictest of confidence all information provided by applicants.

11. Privacy

The WUSC, CECI and the CMF respect your privacy. We protect your personal information and adhere to all legislative requirements with respect to protecting privacy. We do not rent, sell or trade our mailing lists. The information you provide will be used to deliver services and to keep you informed and up to date on the activities as related to this program, including programs, services, special events, funding needs, opportunities to volunteer or to give, through periodic contacts.

12. Next steps

If you are selected as a possible candidate for this program, the next steps include:

- An interview with a member of the Selection Committee
- Complete all administrative steps to build your file
- Sign a volunteer contract with Unitererra and Leave for Change
- Provide necessary information for host country medical certification (as required)
- Participate in mandatory 2-day pre-departure training (usually a weekend), evaluations and a debrief upon return. Travel expenses are covered by the program.
- Commit to engage proactively in public engagement activities following return to Canada

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Date	
First name	Last name
Current work position and location	
How long have you been a practising physician?	What province are you licensed in?

Contact information

Address		
City	Province	Postal code
Phone number (h)	Phone number (w)	
Email		

Do you have a valid passport? Yes No If yes, when does it expire?

Do you have difficulties with extreme conditions (very dry, very humid, high altitude, etc.)? Yes No
If yes, please explain.

What are your availabilities (approximate dates and for how long)?

1. What motivates you to be a Leave for Change volunteer?

2. Do you have any volunteer or public engagement experience? Please describe briefly.

3. During your overseas mission, you will no longer have your everyday bearings. Please briefly describe a time when you left your comfort zone and how you handled the situation.

4. Public engagement is an integral strategy with Leave for Change. A volunteer can have an enormous impact by encouraging Canadians to get involved, to reflect and to act on global issues from their local stance. What personal or institutional activities would you get involved in before/during/after your assignment? (e.g., giving presentations, writing articles, emailing family and friends, contacting MPs, etc.)

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